

QUALIFICATION REQUIREMENTS FOR VARIOUS POST
(AS PER EDN CODE 2020)

Post Graduate Teachers

(a) Mandatory Qualifications

(i) A Masters Degree from any University recognised by the Govt of India/UGC/ AICTE with a minimum aggregate marks of 50 percent in the subject and 50 percent in the aggregate:-

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|----------------------|---|--|
| (aa) PGT (English) | : | English |
| (ab) PGT (Hindi) | : | Hindi |
| (ac) PGT (Maths) | : | Mathematics/ Applied Mathematics |
| (ad) PGT (Physics) | : | Physics/ Electronics/ Applied Physics/
Nuclear Physics |
| (ae) PGT (Chemistry) | : | Chemistry/ Bio-Chemistry |
| (af) PGT (Biology) | : | Botany/ Zoology/ Life Sciences/ Bio-Sciences/
Genetics/ Micro-Biology/Bio-Technology/
Molecular Biology/Plant Physiology, provided
the candidate has studied Botany and Zoology at
graduation level. |
| (ag) PGT (History) | : | History |
| (ah) PGT (Geography) | : | Geography |
| (aj) PGT (Commerce) | : | Commerce with Accountancy/ Cost Accounting/
Financial Accountancy. Holder of degree of M Com
in Applied/ Business Economics shall not be
Eligible |
| (ak) PGT (Economics) | : | Economics/ Applied Economics/
Business Economics |
| (al) PGT (Computers) | : | B.E. or B.Tech (Computer Science/IT) or an
equivalent Degree or Diploma from an institution/
university recognised by the Govt. Of India.
OR
B.E or B.Tech (any stream) and Post Graduate
Diploma in Computers from any recognised
University
OR
M.Sc. (Computer Science)/ MCA or equivalent from
a recognised University
OR
B.Sc. (Computer Science)/ BCA or equivalent and
Post Graduate degree in any subject from a
recognised University
OR
Post Graduate Diploma in Computer and Post
Graduate degree in any subject from a recognised
University |

OR
'A' Level from DOEACC and Post Graduate degree
in any subject

OR
'B' or 'C' Level from DOEACC

(ii) A Bachelor of Education Degree or its equivalent from a college/university recognised by Govt of India/AICTE/UGC/National Council of Teachers Education. However, B.Ed. degree is not mandatory for the post of PGT (Computers).

(iii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iv) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(v) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(vi) Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School will be given age relaxation up to the extent of such service rendered in Air Force School.

(vii) Should be able to read, write and communicate fluently in English (except PGT Hindi).

(b) Desirable Qualifications (Due weightage to be given during selection).

(i) Knowledge of computer applications, especially MS Office.

(ii) Ability to read/write/communicate in Hindi.

(iii) CTET/STET qualified candidates will be given additional weightage during selection.

Trained Graduate Teachers

(a) Mandatory Qualifications

(i) A Masters or a Bachelor's Degree from any University recognised by the Govt of India/ UGC/ AICTE with a minimum marks of 50 percent in the subject and 50 percent in the aggregate, including electives and languages, in the combination of subjects as under :-

(aa) TGT (Sanskrit)	:	Sanskrit as an elective subject at Degree level
(ab) TGT (Hindi)	:	Hindi as an elective subject at Degree level

(ac) TGT (English)	:	English as an elective subject at Degree level
(ad) TGT (Social Studies)	:	Any two out of History, Geography, Economics or Political Science, of which one must be either History or Geography
(ae) TGT (Maths)	:	Maths with any two out of Physics, Chemistry, Electronics, Computer Science or Statistics
(af) TGT (Science)	:	Physics, Chemistry, Mathematics, Botany and Zoology (Any three subjects should have been studied)
(ag) TGT (Computer)	:	PGDCA/ MCA/ BE from any Govt recognised institution

(ii) A Bachelor of Education Degree or its equivalent from a college/ university recognised by Govt of India/AICTE/UGC/National Council of Teachers Education. However, B.Ed. degree is not mandatory for the post of TGT (Computers).

(iii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iv) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(v) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(vi) Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.

(vii) Should be able to read, write and communicate fluently in English (except TGT Hindi, Sanskrit, Games and Drawing).

(b) Desirable Qualifications (Due weightage to be given during selection)

(i) Knowledge of computer applications, especially MS Office.

(ii) Ability to read/write/communicate in Hindi.

(iii) CTET/STET qualified candidates will be given additional weightage during selection.

Primary Teachers

(a) Mandatory Qualifications

Senior secondary (or its Equivalent) with at least 50% marks and 2 year Diploma in Elementary Education (by whatever name know) from a recognized board

OR

Senior Secondary (or its equivalent) with at least 50 % marks and 4 year Bachelor in Elementary education (B El Ed)

OR

Senior Secondary (or its equivalent) with at least 50% marks and 2 year Diploma in Education)

OR

Graduation with at least 50 % marks and bachelor of Education (B Ed) from any NCTE recognized institution along with six-month Bridge Course in Elementary Education recognized by the NCTE.

(ii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iii) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(iv) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(v) Candidates with at least two years continuous service as a PGT/TGT or three years as a PRT/NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.

(vi) Should be able to read, write and communicate fluently in English.

(b) Desirable Qualifications (Due weightage to be given during selection)

(i) Knowledge of computer applications, especially MS Office.

(ii) Ability to read/write/communicate in Hindi.

(iii) CTET/STET qualified candidates will be given additional weightage during selection.

Nursery Trained Teacher

(a) Mandatory Qualifications

(i) Senior Secondary with Nursery Teachers Training diploma or diploma in Nursery/Montessori/Pre-Primary Teachers Training or Diploma in Elementary Education from a Govt recognised institution. While candidates with higher qualifications may apply, preference is to be given to candidates with diploma in Nursery/Montessori Training.

(ii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.

(iii) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(iv) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

- (v) Candidates with at least two years continuous service as a PGT/TGT/ PRT/ or three years as NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School.
- (vi) Should be able to read, write and communicate fluently in English.

(b) Desirable Qualifications (Due weightage to be given during selection)

- (i) Basic knowledge of computer applications, especially MS Office.
- (ii) Should be able to read/write/communicate in Hindi.
- (iii) Experience in art, craft, cartoon, caricature, puppet making, music, dance etc.

Office Superintendent

- (a) Graduate with at least five years' experience in office work.
- (b) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.
- (f) Should be able to read, write and communicate fluently in English.
- (g) Basic knowledge of computer typing and applications, especially MS Office.

Lab Attendant

- (a) 10+2 with Science.
- (b) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous

service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.

(f) Should be able to read, write and communicate fluently in English or Hindi.

Accounts Assistant

(a) B Com from a Govt recognised University with knowledge of accounts and book-keeping.

(b) Typing speed of at least 40 wpm in English.

(c) Basic knowledge of computer applications, especially MS Office.

(d) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.

(e) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(f) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(g) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.

(h) Should be able to read, write and communicate fluently in English and Hindi.

Clerk

(a) Graduate from a Govt recognised University.

(b) Typing speed of at least 40 wpm in English.

(c) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.

(d) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be so eligible.

(g) Should be able to read, write and communicate fluently in English and Hindi.

(h) Basic knowledge of computer applications, especially MS Office.

Helpers

(a) Only the following categories of Helpers (erstwhile Multi-Tasking Staff) are to be employed as per the scale authorized as per Para 7(d), Chapter 4. Henceforth, only the following trade categories of Helpers are permitted:-

(i) Ayah

(ii) Peon

(iii) Gardener

(iv) Sweeper

(b) No educational qualifications are laid down. However, candidates should be selected keeping in view suitability for trade duties.

(c) Should be in the age group of 21 to 40 years as on 01 July of the academic year in which the post is being filled.

(d) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the

condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years.

10. **Librarian**

- (a) University degree in Library Science or graduate with one year diploma in Library Science from a Govt recognised institution.
- (b) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.
- (f) Should be able to read, write and communicate fluently in English and Hindi.
- (g) Basic knowledge of computer applications, especially MS Office.

11. **Junior Librarian**

- (a) Matriculation or equivalent with certificate in library science from a Government recognised institute.
- (b) Should be in the age group of 21 to 50 years as on 01 July of the academic year.
- (c) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.
- (f) Should be able to read, write and communicate fluently in English and Hindi.
- (g) Basic knowledge of computer applications, especially MS Office.